



BC Yukon Area 79

www.bcyukonaa.org

General Service Committee

PO Box 42114 • Vancouver, BC V5S 4R5 • Tel 604-435-2181

Hi Friends,

Jan 25, 2012

My name is Clayton and I am an alcoholic and grateful to serve as Panel 61 Chair of Area 79. On the weekend of April 13-15 General Service Representatives, District Committee Members, the General Service Committee, alternates, regular members, guests and visitors will all meet in Whitehorse for our annual Pre-Conference Assembly. All are welcome and I hope you can attend.

Enclosed you will find the agenda for the weekend, as well as Committee assignments, Business Procedures, and travel & hotel information. The Committee assignments are a little different for this event as there are more Committees and some of our usual Committees do not meet. These changes are made so that we can mirror the General Service Conference Committees as closely as possible. District Committee Members (DCMs), please refer to the attached committee assignments. General Service Representatives (GSRs), Alternate GSRs and Alt.DCMs will be assigned to a committee upon arrival.

Also included in this package are our current Hosting & Bidding Guidelines for Area 79 Quarterlies and Assemblies. **We will be having the bidding for the 2013 Quarterlies and Assemblies at the Pre-Conference Assembly.** I hope all Districts will consider the bidding to host one of these events. They are a great stimulus for encouraging participation in the District and will help ensure ongoing support from District members. If you have any questions, would like any assistance or require any further information please contact me anytime.

As many of you know, the main purpose of this Assembly is to prepare our Delegate, Scott H., for the General Service Conference in New York by bringing the conscience of our Groups to the Pre-Conference Assembly and by delving deeper into the Conference Agenda items in our Committee "break-out" sessions. **The background material for the Conference Agenda items is being synopsised by the General Service Committee and that information will be sent, via email, to the DCMs by March 1st or 2nd, 2012. The synopsised material will also be posted on the secure section of the BC Yukon Area 79 website (www.bcyukonaa.org) and you will need your password to access it. Please check with your DCM or our Alt Delegate Carolyn (altdelegate@bcyukonaa.org) if you don't know the password. This year no paper copies will be sent unless specifically requested. To make a request please email me at chair@bcyukonaa.org.** Thank you (in advance) to the DCMs for your efforts in getting this material to all of the Groups in your Districts so the agenda items can be discussed at the Group level prior to our Assembly. This will enable GSRs to bring an informed Group Conscious to our Pre-Conference Assembly.

There is a travel subsidy available for DCMs that may not have funds to cover the complete cost to travel to the Assembly. Please email me for the subsidy guidelines and application form or download them from www.bcyukonaa.org under the Chair tab on the trusted servant side of the website. Also on the website are guidelines for DCM reports. **Please note that there will be no verbal District reports given at this event.** We ask that you have your report ready to provide to the Secretary for inclusion with the minutes; and if possible, email an advance copy to her at secretary@bcyukonaa.org. Please be mindful of your report length - approximately 250-300 words is a guideline.

Thank you again for this incredible service opportunity and please get in touch with me if you have any questions at all. I can be reached at 604-531-9875 or at chair@bcyukonaa.org.

In Love and Service,

Clayton M.

Chair, Panel 61, BC/Yukon Area 79



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B.C. YUKON AREA 79 PRE-CONFERENCE ASSEMBLY

April 13,14,&15, 2012
Elijah Smith Elementary School
1399 Hamilton Blvd
Whitehorse, YT

Hosted by District 52

FRIDAY, April 13, 2012

- 5:00 PM** **REGISTRATION OPENS**
- 6:30 PM** **PRE-CONFERENCE ASSEMBLY BEGINS**
to Opening Comments: Chair – Clayton M.
7:15 PM Guest Remarks: Vic P., Western Canada Regional Trustee
- 7:30 to 8:30 PM** Area Committee (General Service Committee and District Committee Members)
Chair: Jennifer K.
- 7:30 to 8:30 PM** General Service Representatives, Alternate GSRs, Alternate DCMs and Guests
Chair: Bob H.
- 8:30 to 8:45 PM** **Break**
- 8:45 to 10:00 PM** **COMMITTEE MEETINGS** (District Committee Members: Please attend the Committee you are assigned to on the "Committee Assignment" page which follows **NOTE: DCM Committee assignments may be different for the Pre-Conference Assembly.** Alternate DCMs, General Service Representatives, and Alternate GSRs: Please attend the Committee noted on your name tag. Visitors and Guests: may go to whichever Committee you choose.)

SATURDAY April 14, 2012

A Declaration of Unity

**This we owe to AA's future;
To place our common welfare first;
To keep our fellowship united.
For on AA unity depend our lives,
And the lives of those to come.**

8:00 AM

- Anonymity Statement
- Moment of silence followed by Declaration of Unity
- Housekeeping Issues
- Reading of the 12 Traditions (Long Form) – Tammy D.
- Concept V Presentation – Celia M., District 52
- Introduction of Guests and Past Delegates
- Bob O'R. Area 91 (Saskatchewan) Delegate
- Introduction of new GSRs, DCMs, and Alternates
- Reading of Business Procedures – (Attached)

- COMMITTEE MEETINGS (Continued from Friday night)

10:15 to 10:30 AM BREAK

10:30 AM to 12:00 PM

- COMMITTEE REPORT BACKS

12:00 to 1:00 PM LUNCH BREAK

1:00 PM

- COMMITTEE REPORT BACKS (Continued)

- Approval of minutes of January 2012 Quarterly held in Chilliwack, BC. as printed in the January 2012 issue of Grassroots
- Chair Report
- Treasurer Report & Financial Statements
- Delegate Report
- General Service Committee Reports
- Roll Call of District Committee Members (No verbal reports – reports are to be provided to the Secretary for inclusion in the minutes.)

5:00 PM to 7:00 PM DINNER BREAK

7:00 PM

- Roll Call of DCMs (continued)
- Old Business: - PRASSA 2012 Report: Scott H.

- New Business: - None at the time of agenda distribution

SUNDAY April 15, 2012

8:30 AM (Earlier if necessary)

- Continue Assembly business (if necessary)
- Bidding for 2013 Area 79 Quarterlies and Assemblies:
 - ❖ October Voting Assembly (October 18-20, 2013)
 - ❖ April Pre-Conference Assembly (April 12-14, 2013)
 - ❖ January Quarterly (January 11-12, 2013)
 - ❖ July Quarterly (July 12-14, 2013)
- Bidding Guidelines are attached at the end of this package
- Ask it Basket
- First-timer sharing
- Closing remarks by Guests
- Motion to Adjourn
- Close with the Responsibility Statement:

***“I am responsible...
When anyone, anywhere, reaches out for help,
I want the hand of A.A. always to be there.
And for that: I am responsible”***

Followed by the **Serenity Prayer**



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COMMITTEE ASSIGNMENTS Pre-Conference Assembly 2012

COMMITTEE	CHAIR	DCMs ASSIGNED			
AGENDA	Sue B	26	36	71	
ARCHIVES	Theresa C	3	38	40	56
CORRECTIONS	Bob H	4	18	39	70
CPC	Tony L	7	12	28	59
FINANCE	Gail P	6	24	32	73
GRAPEVINE	Jennifer K	8	19	30	43
INTERNATIONAL CONV. & REGIONAL FORUMS	Brendan W	15	42	45	60
LITERATURE	Carolyn B	37	44	54	64
POLICY & ADMISSIONS	Clifford T	1	14	51	68
PUBLIC INFORMATION	Jade F-H	9	46	62	66
REPORT & CHARTER	Dick V	10	41	52	61
TREATMENT/SPECIAL NEEDS/ ACCESSIBILITIES	Bill M	5	34	47	50



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BUSINESS PROCEDURES & RECOMMENDATIONS

1. Floor discussion and presentation on any motion will be limited to two minutes by any member. A two-minute light system will be used to register the time left. Yellow light: warns 30 seconds left. Red light: two minutes up, the speaker will immediately take their seat.
2. No one will speak for a second time until everyone who wishes to speak has been heard.
3. The Minority voice will always have the opportunity to be heard after the vote has been counted.
4. A show of hands will be sufficient for declaring the outcome of motions, unless it is deemed too close, then a count will be made. Substantial unanimity is sought on all non-housekeeping issues.
5. FOR QUARTERLIES: DCMs or Alternates acting for the DCMs, and the General Service Committee Members are eligible to vote or present a motion.
6. FOR ASSEMBLIES: DCMs or Alternates acting for the DCMs, GSRs or Alternates acting for the GSRs, and the General Service Committee Members are eligible to vote or present a motion.
7. All motions or presentations will require a copy (written or electronic) for the Area Secretary to include in records of the meeting.
8. “A Housekeeping Issue” will be defined as any issue not affecting groups in Area 79 or AA as a whole. When there is a disagreement as to whether an issue is a “housekeeping” issue, the matter will be decided by a vote of the Area Committee members present. This vote will be by a show of hands and require a simple majority. This definition of a “housekeeping” issue and the above procedure for handling the designation of “housekeeping” issues shall be read at each Quarterly and Assembly after the Business Procedures are read.

From the service manual

AREA PROCEDURES: Uniform practices throughout the Fellowship are in no way obligatory, or even practical in many cases. It is important for the area to agree upon a set of procedures, and each individual assembly is the best judge of whom it will seat. Several areas have developed written procedures for all aspects of area operations. (Pg. S37 - The A.A. Service Manual, 2011-2012)

Article 6 of the Conference Charter: Area Assemblies, Purpose of: Area assemblies convene every two years for the election of area committee members, from which are elected delegates to the General Service Conference of Alcoholics Anonymous. Such area assemblies are concerned only with the world service affairs of Alcoholics Anonymous. Footnote: Area assemblies still meet every two years in order to elect a delegate to the General Service Conference, but they typically meet far more frequently in order to conduct on-going area business. (Pg. S-102, The A.A. Service Manual 2011-2012 Edition)



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VOTING PROCEDURES

- 1) **MOTION (“Main Motion”)**
- 2) **SECOND:** A member does not have to be in favour of a motion to second it – it simply means “I agree that we should discuss this”. If a motion is not seconded it will not be discussed.
- 3) **DISCUSSION:** Anyone present who wishes to speak to a topic lines up at the microphone, and is called on in order. Each person may speak for a maximum of two minutes. *No speaker may speak for a second time to a topic, unless all who wish to have spoken for the first time.* Those in line are encouraged to listen to the points, questions, and answers that arise during discussion and take their seat if their point has already been made or their question has already been asked.
- 4) **VOTE:** “All in favour” and “All opposed”. All motions require “substantial unanimity” (a two-thirds majority) to carry, except housekeeping matters and those specified below.
- 5) **MINORITY OPINION:** *Only from voters against the outcome of the vote.* The function of the minority voice is to help keep the majority on its toes, to be alert and responsive. Very often, the Higher Power is found in the still, small voice of the minority. Once the minority voice has been heard, the question will be asked: “Does anyone wish to change their vote?” If this question is responded to in the affirmative, by a show of hands, the vote is taken again. This is the AA way of the opportunity to reconsider (see below).

OTHER VOTING PROCEDURES THAT MAY ARISE DURING DISCUSSION:

-AMENDMENT: During the discussion a voting member may propose an amendment to the main motion. An amendment requires a 2nd and is debatable. If the amendment carries it replaces the original motion. After the vote is taken on the amendment discussion continues; on the original motion if the amendment does not carry or on the amended motion if the amendment does carry. A motion may be amended more than once.

-CALL THE QUESTION: This allows the assembly to decide how much time is to be spent debating a particular motion. When a Question is Called; a seconder is required and it is not debatable. If two-thirds is achieved, debate ends and the voting members proceed immediately to vote on the business on the floor. If a two-thirds majority is not achieved, debate will continue. The possibility of limiting debate preserves the rights of the majority. Otherwise, a small minority could frustrate the assembly by prolonging debate indefinitely.

-POINT OF ORDER: It is the responsibility of those in the assembly to bring up a point of order if the procedures are not being followed or a step has been missed. The Chair responds by either clarifying the procedure or identifying how it will be corrected if required. A point of order takes priority over all other discussion.

-PROCEDURAL INQUIRY: This can be used if a member wants to know how to do something ie: change their vote, amend a motion, postpone the discussion, resubmit an item, etc. The Chair responds by informing the member: a) if what the member wants to do is possible and/or b) how to do so if applicable. This takes priority over all items except a Point of Order.

-REQUEST TO RECONSIDER: A request to reconsider a main motion can be made by someone who had voted with the majority side of the action, and now wishes to change their vote. BUT only when there was no minority voice and the question “does anyone wish to change their vote” has not been asked, *no action can be reconsidered twice.* A motion to reconsider requires a seconder and is debatable. A simple majority is required for this motion to carry. A request to reconsider is only applicable to the outcome of the vote on a main motion.

NOTE: *Our responsibility is to deliver what we have to share ... not to convince. Winning and losing are not part of the vocabulary of Group Conscience. Respectful conduct is essential. Principals above Personalities should always be our guide.*



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Hosting & Bidding Guidelines Quarterlies and Assemblies

A. Financial Responsibilities

1. The Area will pay the cost of the meeting place (and table/chair rentals if required). Costs have varied over the past two years, depending on the venue and the community*. Preference is given to venues with the most reasonable rates; often these are church halls, schools, and community centres. Please note that we also strive for wheelchair accessibility.
2. The Area Site Coordinator (a GSC member appointed by the Chair) will assist the District in the negotiations for the best rate. Please note that all contracts and deposits must be completed by the Area Chair.
3. A Seventh Tradition basket will be passed at the event, and submitted to the Area Treasurer to help off-set costs of the Quarterly or Assembly.

B. Physical Requirements

1. A meeting place with:
 - a) Capacity for 200 to 250 members (Quarterlies) or 250 to 300 (Assemblies), with tables and chairs to accommodate the same numbers and available for the required times**.
 - b) A second meeting space for the Friday Area Committee Meeting (DCMs/GSC) with a seating capacity of 60.
 - c) Sufficient space for 10 Committee break-out meetings (12 for the Pre-Conference Assembly). Ideally, the venue would have enough breakout rooms for each committee - but it is acknowledged that very few facilities within the Area 79 budget have that kind of capability. As a result, Committees share breakout rooms. A minimum of 3 meeting spaces (in addition to the main hall) is recommended.
2. A total of thirteen 6 foot tables (or equivalent) tables for Area displays; 11 of which are set up around the perimeter of the room; and 2 of which will be set up beside the head table (on risers if possible), for the Registrar and Secretary.
3. Seating at the head table for 12 other GSC members. If room does not permit, the balance of the committee will be seated at the front, to the far side of the Registrar and Secretary's tables (on risers if possible).
4. A podium for the floor mike. Please note that the Area *must* use its own audio equipment and microphones to accommodate the recording equipment and the hearing assist equipment. GSC members will set this up.
5. Volunteers to set up the tables and chairs prior to the event, the striking of the table and chairs, and the clean-up of the venue at the end of the event. The GSC will be responsible for the set up and tear down of the sound equipment, the displays on the tables around the room, and the wall displays.
6. Volunteers to staff the Registration table. The Area will be responsible for providing all materials related to registration (name tags, sign in sheets, procedures, supplies).
7. Facilities for shredding confidential papers, either on-site or off-site, and a place to collect those papers.
8. A ladder with a 10' extension.
9. A portable blackboard or whiteboard (Assemblies only).

C. Meals

Adequate time will be given for lunch and supper breaks. If the Host District or the facility being used chooses to provide a meal or host a concession, the Area will assume no responsibility for financial losses. All expenses and revenue regarding food must be kept separate from the rest of the Quarterly or Assembly finances.

D. The Agenda

- The Host DCM (or another member of the District) is traditionally asked to do a presentation on one of the 12 Concepts *** and someone from the Host District is traditionally asked to read the "long form" of the 12 Traditions.
- For Quarterlies, the Host District may be required to chair a Friday night opening meeting, depending on the length of the current agenda.

Confirmation and adequate preparation time will be given prior to the function.

BIDDING PROCEDURES

When bidding to host either a Quarterly or an Assembly, information in the presentation **must** include:

1. The name of the proposed facility where the event will be held, its size, location & general layout, including breakout rooms.
2. The **cost** of the meeting facilities.
3. The estimated room rates of the Hotels/Motels in the surrounding area. ****
4. Whether billets, and where applicable, some transportation, such as pick-up at a ferry terminal, will be offered.
5. Travel feasibility (road conditions at certain times of the year, ferry schedules, etc.)

Area 79 has a history of “creative” bid formats (including song and dance, skits, etc.) which is a delightful custom, but please note that all bids must include the above information in order for the fellowship to make informed choices.

Please inform the Area Chair if you plan on using any audio-visual equipment for the presentation (projector, lap top etc.) within 30 days of the Assembly.

To provide the opportunity for Groups to be informed about upcoming bids prior to the Assembly, Districts are encouraged to submit their intent to bid to the Area Chair 90 days in advance for inclusion with the Assembly Agenda. Intentions to bid can be accepted from the floor, provided the required information is available.

Following the Assembly

District Committee Members from Districts that have placed successful bids to hold either a Quarterly or Assembly should contact the Area Chairperson within one week after the Voting Assembly for final confirmations. Host Districts will be supplied with a “Checklist” to assist them with planning.

Please note that Host Districts need to supply maps, ACCOMODATIONS/RESTAURANT information and other pertinent details to the Area Chair two weeks prior to the Quarterly or Assembly preceding the one they are hosting (i.e. hosting the April Pre-Conference Assembly – information needs to be to the Chair two weeks prior to the January Quarterly) in order to have the information available to the Fellowship in a timely manner.

Host Districts, particularly in smaller communities, need to inform restaurants in the vicinity of the meeting place and hotels/motels of the weekend schedule in order that the restaurants can be prepared for an onslaught of people at meal times.

* *For the past two terms, the average hourly rate for venues has been roughly \$65.00/hour.*

** *The following access times are suggested to ensure adequate time for set-up and clean-up:*

Friday – 3pm (earlier is better) – 11pm

Saturday – 7am-11pm

Sunday – 7am – 2pm (Note: Sundays are not required for January Quarterlies)

*** *Time restraints and content to be coordinated with the Chair*

*****In accordance with our Traditions, it is possible to negotiate free meeting space in Hotels/Motels based on guaranteeing the booking of an agreed number of rooms for members. The number of rooms required usually varies with the facility and should be on a sliding scale. Room rates should also be negotiated for the best price. This is assuming that the facility normally offers these packages and is not making special consideration for Alcoholics Anonymous.*

HOTELS AND BILLETING

Westmark Whitehorse (GSC Committee staying here)

- 100 rooms available for April 13 – 15, 2012
- Rate of \$99.00 per night – single/double.
- All reservations must be made by March 30 OR rate and block cannot be guaranteed.
- **Call 1-800-544-0970 and ask for the “District 52” rate.**

Yukon Inn

- 93 rooms on hold for April 13 – 15, 2012 (Brandon is contact Sept. 2011)
- Rate of \$99.00 per night – single/double, 4 suites available and one handicap
- All reservations must be made by Feb 13 OR rate and block cannot be guaranteed.
- **Call 1-800-661-0454 and ask for the “Area 79” rate.**

Billets

Our Billet Chair is Lou R. Call *her* 867.668.6972 or email whitehorsebillets@gmail.com

**** THERE ARE OTHER DOWNTOWN HOTELS IN WHITEHORSE BUT WE HAVE DEALS WITH WESTMARK AND YUKON INN AND WOULD PREFER YOU START THERE. Here are some other options if they are booked up:**

BEST WESTERN GOLDRUSH \$112 (867-668-4500)

HIGH COUNTRY \$120 (867-667-4471)

CANADA’S BEST VALUE \$95 (867-667-7801)

EDGEWATER \$120 (867-667-2572)

TOWN AND MOUNTAIN \$99 (867-668-7644)

FLIGHT CODES

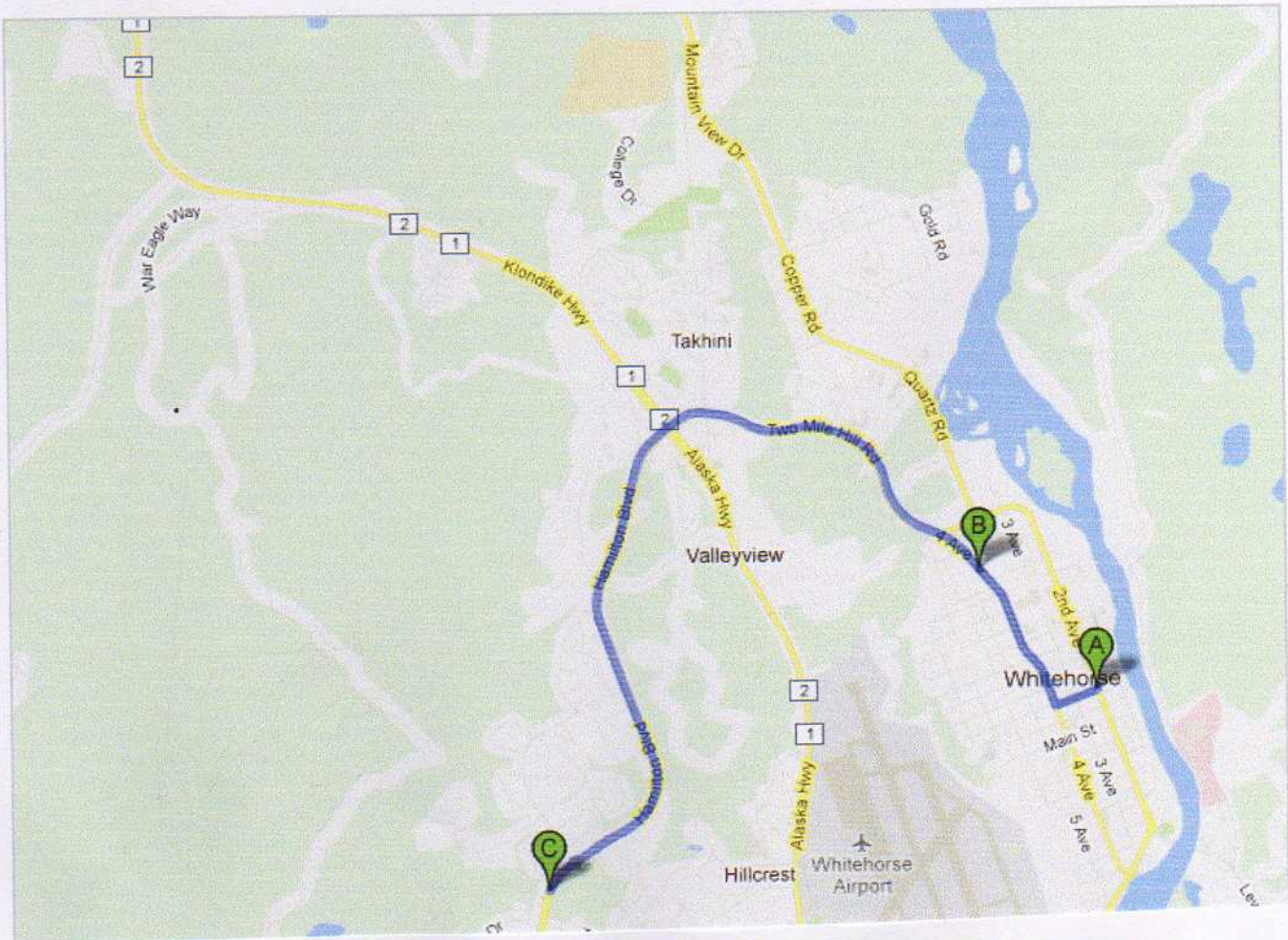
Air Canada

- Promotion Code: **FNJ3U9V1**
- This promotion code can be used for 300 passengers on aircanada.com.
- The booking is to be made to the following city: Whitehorse, YXY (YT)
- The travel period begins Friday, April 06, 2012 and ends Sunday, April 22, 2012.

Air North

- Promotion Code: **BCYK12**
- Book online at flyairnorth.com or 1-800-661-0407
- The booking is to be made to the following city: Whitehorse, YXY (YT)
- The travel period begins 30MAR12 and ends 29APR12.

DIRECTIONS TO VENUE ↑
 FROM 2 HOTELS W/ SPECIAL RATES



A Westmark Whitehorse (GSC STAYING HERE)
 201 Wood Street, Whitehorse, YT Y1A 2E4, Canada - (867) 393-9700

B Yukon Inn The
 4220 4 Avenue, Whitehorse, YT Y1A 1K1, Canada - (867) 667-2527

total 0.0 km

3. Head **northwest** on **4 Ave** toward **Baxter St**

go 250 m
 total 250 m

4. Continue onto **Two Mile Hill Rd**
 About 4 mins

go 1.7 km
 total 2.0 km

5. Continue onto **Hamilton Blvd**
 About 4 mins

go 2.6 km
 total 4.5 km

➤ 6. At the roundabout, continue straight to stay on **Hamilton Blvd**
 Destination will be on the right

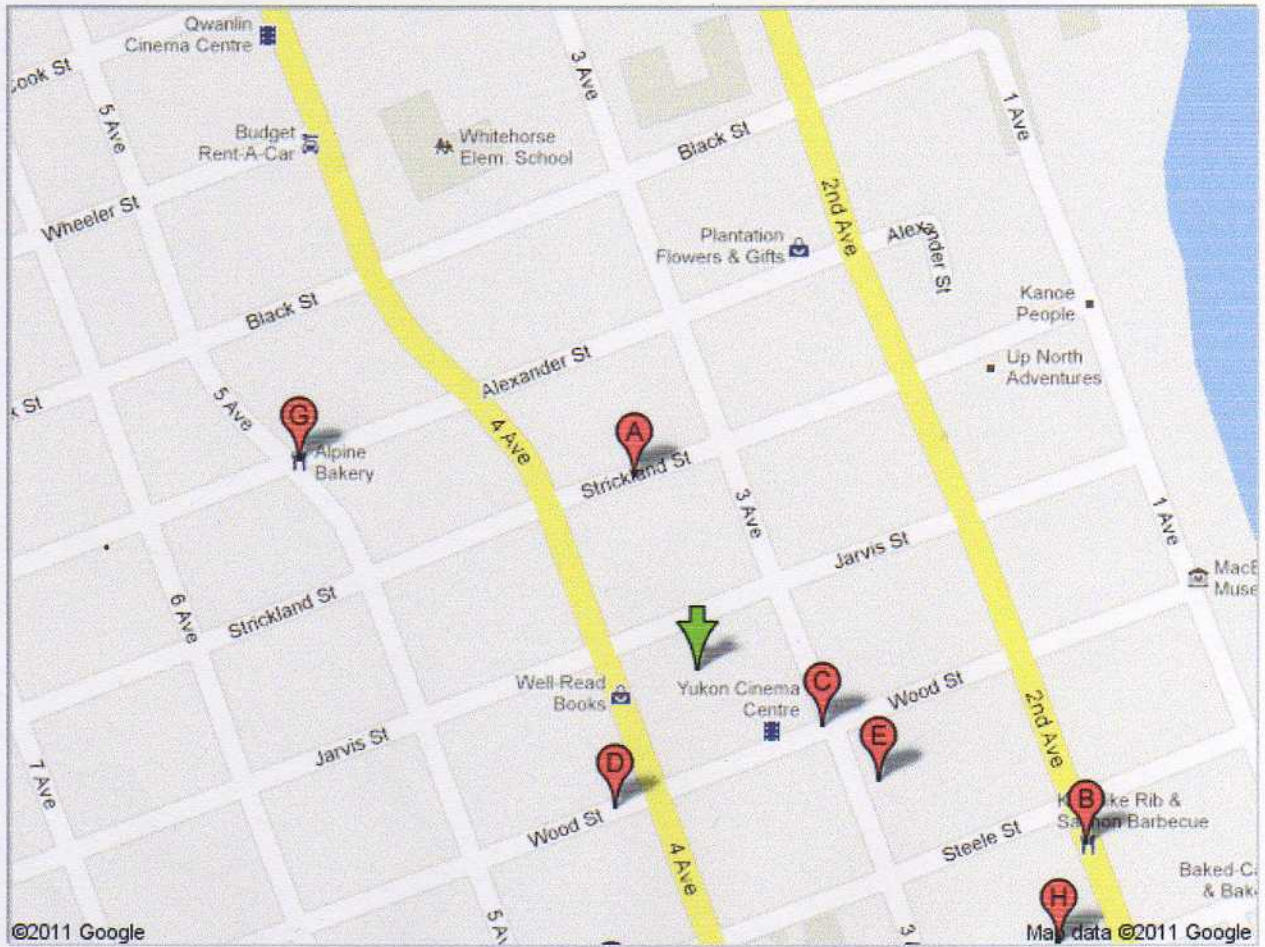
go 230 m
 total 4.8 km

Total: 4.8 km – about 9 mins

C Elijah Smith Elem. School
 Whitehorse, Yukon Territory, Canada - (867) 667-5992

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

SOME RESTAURANTS DOWNTOWN



A. **Chocolate Claim The**
 305 Strickland St, Whitehorse, YT Y1A 2J9,
 Canada
 +1 867-667-2202
 2 reviews
*Sandwiches
 soups
 cakes*

C. **The KEBABery**
 302 Wood Street, Whitehorse, YT Y1A 2E7,
 Canada
 +1 867-393-2522
 3 reviews
Kebabs etc

E. **Java Connection The**
 3125 3rd Ave, Whitehorse, YT Y1A 1E6,
 Canada
 +1 867-668-2196
*sandwiches
 soups*

G. **Alpine Bakery**
 411 Alexander St, Whitehorse, YT Y1A 2L8,
 Canada
 +1 867-668-6871
 2 reviews
*bread
 soup
 organic food*

~~B. **Klondike Rib & Salmon Barbecue**
 2116 2nd Ave, Whitehorse, YT Y1A 1B9,
 Canada
 +1 867-667-7554
 6 reviews
 CLOSED
 FOR SEASON~~

D. **Sakura Sushi Japanese Restaurant**
 404 Wood St, Whitehorse, YT Y1A 2E8,
 Canada
 +1 867-668-3298
 2 reviews

F. **Sam N Andy's**
 506 Main St, Whitehorse, YT Y1A 2B9, Canada
 +1 867-668-6994
 2 reviews
mexican

H. **Tokyo Sushi**
 204B Main St, Whitehorse, YT Y1A 2A9,
 Canada
 +1 867-633-4567

I. **Tim Hortons**
 2101B 2nd Ave, Whitehorse, YT Y1A 1B8,
 Canada
 +1 867-668-7744
 2 reviews

More Restaurants:

1. McDonalds (4th and Baxter)
2. Boston Pizza (2nd and 3rd)
3. A&W and Pizza Hut and Tim Hortons (2nd Ave)
4. Legends Smokehouse and Grill (in the Yukon Inn – 4th and Ray)
5. New Oriental and Quizno's Sub (3rd and Ogilvie)
6. Pho 5 Star Vietnamese and Subway (2nd Ave Mall)
7. Domino's Pizza (2nd Ave across from Subway and Pho Star)
8. Bocelli's Pizzeria (authentic pizza – could be slow – 4th and Alexander)
9. Antoinette's (Caribbean Fine Food) and Ruby's Vegan (4th and Steele)
10. New Asia (4th and Steele)
11. Cellar Fine Dining (1st and Main)
12. The Deck and Bistro on 4th (4th and Lowe in the High Country Inn)
13. North Dragon Chinese (2nd and Rogers)
14. Sanchez Cantina (authentic Mexican – could be slow – 3rd and Hanson)
15. Pickapeppa (Caribbean – 2nd and Hanson)
16. Baked Café (1st and Main)
17. Taste of India (4th and Ray)
18. G&P Steak and Seafood (Alaska Highway – off map)

